

HELP-New Mexico, Inc.
 Bienvenidos Building Bridges Initiative/Compassion Capital Fund
 Sample Logic Model

q=quarter

Objective	Action step(s)	Outcome/Out put	Measurement by:	Person responsible
Organizational Development				
By the end of the first Quarter, Route 66 social Services will engage an auditor experienced in Working with non-profit organizations to conduct A full financial audit.	q.1: research and hire q.1 review choice and proposed contract with CCF consultant q.1: sign contract	Auditor will provide information regarding fiscal controls to strengthen Route 66's position, making it more competitive in seeking federal funds.	Copy of contract Completed audit	Jane Doe, Board of Directors Finance Committee Chair
By the end of the second quarter, R 66 will move from cost accounting to accrual accounting	q.1.2: treasurer and Bookkeeper to attend training q.1.3-q2.2 Bookkeeper will work with consultant to practice new method. q.2.3 Changeover complete	Accrual method of accounting adopted, making Route 66 more competitive in seeking Federal and private foundation funding.	--minutes of board meeting adopting the change --receipts from training --notes from TA sessions --TA to review q2.3 financial documents	Johnnie and Frankie, Treasurer and bookkeeper
Program Development				
Route 66 Social Services will train 100% of its Social workers in motivational interviewing by the end of the second quarter	July 14-15: 3 social workers and executive director to attend Motivational interviewing seminar.	Sign-in list from training seminar	Report of attendance By Executive Director in August Board meeting minutes	Prudence Machiavelli, Executive Director
90% of Route 66 Social Services Volunteers will demonstrate an Increased understanding of the Emotional needs of homeless Visitors to the street ministry. By the End of the program year.	q.3 Jane Adams, LCSW, to present workshop on dynamics of homelessness. By q.4.2 Ms. Addams to return and lead part two, planning for hospitality	Volunteers will be able to Identify 2 needed changes in their approach to drop-in homeless visitors	Knowledge assessment at end of each session. Unannounced visit by assessor in guise of homeless visitor	Anna Angel, Director, Volunteer Services

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NOTES: The first objective is an example of an objective with output as its goal: no outcome is necessary here. q.1 stands for quarter 1
Please remember you will have approximately six months to obligate these funds.

The second objective is an example of an objective with an outcome measurement, since a change in the organization's behavior is documented.

TIPS: Simple is good. Remember that what you write down will be the basis of assessing your success with this project. If it is carefully folded to fit neatly in the proposal, you may use an 8 1/2 x 14 sheet of paper, if that works better for you.

Remember that the people reading your proposal do not know your organization.

(Special tip: If you refer to your budget justification narrative here, you can provide some supplemental material in that narrative that doesn't have a page limit. Be judicious. Don't go overboard.